

# Scott DoLots

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Seasoned **MASTER SCHEDULER & PRODUCTION PLANNER** with 15 years of manufacturing experience focusing on top-level management of operational commitments, inventory levels and controls, and requirements of internal and external customers. Self-directed with ability to concurrently manage multiple projects and tasks, and quickly adapt to changing market needs. Oversee full lifecycle of multiple / simultaneous projects – from project planning and management to direct oversight of operational tasks.

- Known for driving annual deliverables of up to \$25 million quarterly at IMS, from conception to timely completion with 55-60% gross margin in broad range of manufacturing environments.
- Consistently promoted for critical thinking and problem-solving skills, and recognized for 99% on-time product delivery through optimization of production capacity and cost-effective use of time, employees, and resources.
- Seven years' highly skilled use of Oracle manufacturing software with in depth experience using SAP.

**SAP / Oracle / MAXCIM / MANMAN-X / BPCS / Crystal Reports / Discoverer / Agile  
Windows through XP Pro / MS Office, Word, Excel, Project, Outlook**

## CORE COMPETENCIES

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|------------------------------------|---------------------------|---|
| • Scheduling & Production Planning | • BOMs, Routings & MRP    | • Forecasting & Analyzing Historical Data |
| • Team Communication & Coaching    | • Departmental Liaison    | • New Product Introduction / Project Mgmt |
| • ECO & RMA Control & Disposition  | • Wide-Ranging Production | • Materials Procurement & Inv. Management |

## CAREER HISTORY

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**COMPANY NAME**, City, CA.....2002-present  
*Design and production of high performance gas and liquid delivery process modules and critical components integral to semiconductor manufacturing.*

### ***Master Scheduler • Production Planner***

Promoted to ensure thorough execution of company objectives with quarterly revenue goals averaging \$4 to \$5 million, including modernization and streamlining of outdated operations practices. Created and maintained system standard lead-times; and established commit dates and times. Managed micro- and macro-capacity leveling; provided capacity projections; and supported forecasting, engineering, and new product introduction. Coordinated RMA reworking and ECO rollout changes. Liaison for priority error correction between departments. Participated and directed departmental workflow in Lean Manufacturing, 5S, and Kizan techniques to achieve maximum cost savings while maintaining output to schedule.

Scheduled for 12 CNC Plastics Machinists, 10 Plastics Welders, nine Electromechanical Final Assemblers, two Test Technicians, and three Supervisors.

### **Key Accomplishments:**

- Consolidated two Production Planning practices into one using Oracle-powered automation, including recommended system and attributes set up protocols.
- Reduced open WIP jobs by 400% through efficient use of software, automation, and standardization, increasing value added to company and decreasing wasted resources.
- Drove 99% on time delivery record, with average of 450 monthly discrete jobs, resulting in market share gain of up to 15%.
- Increased productivity of 12 department supervisors and managers by 10% by streamlining daily production meetings from over one hour in length to 30 minutes.
- Coached three Production Control staff on priorities and process improvements including Oracle, Agile, inventory flow, work flow, discrete job accuracy, meeting preparation, and standard use of MRP.

**SAMSUNG, City, ST**.....1995-2003  
*Providing digital and mixed-signal design-to-test solutions for the global semiconductor sector, acquired ABC in August 2001.*

Developed and managed Master Production Schedule for 14 Test Technicians and three Mechanical Assemblers with comprehensive liaising, planning, and reporting activities for the SOC Product Group and its six related departments. Coordinate all aspects of on-time deliverables including lead-time quotes, inventory control, shop floor documentation control, internal and external customer satisfaction, NPI coordination, and BOM structuring. Reconciliation of work order variances, and preparation and delivery of data summaries / reports in related meetings, including analysis of material usage trends. Instilled sense-of-urgency for on-time delivery while maintaining product quality and prior commitments. Assisted in updating ISO documentation and department metrics. Customers included but not limited to INTEL, AMD, and DEPARTMENT OF DEFENSE.

***IMS Division Master Schedule (2000-2003)***

During merger, adapted ABC BOM system configuration model to Samsung BOM methodologies. Accurately loaded and maintained division demand plans, published build plans, and controlled top-level nomenclature level jobs. Coordinated on-time delivery, as well as new product introduction, routings, and BOMs.

- Earned \$1,000 bonus for swift, accurate, and on-time completion of top-level BOM structuring redesign.
- Instrumental in leading completion of Oracle to SAP conversion 35% more rapidly than estimated time.

***IMS Planning & Scheduling Manager (1999-2000)***

Promoted to help ensure continued gross margin revenues of 55-60%. Comprehensively delivered accurate, on-time shipments by (a) analyzing workloads, assigning tasks, and managing department metrics through weekly and quarterly forecasting, as well as planning and leadership of production and capacity planning meetings, (b) publishing resulting reports, plans, and forecasts; and (c) interfacing with multiple departments during full manufacturing lifecycle to guarantee accurate and timely product delivery and avoid on-hand obsolete inventory.

*Managed three direct reports: one Master Scheduler, two Production Planners*

- Created highly regarded internal and external customer service-based environment.
- Avoided excess inventory by developing family planning BOMs and comparing and monitoring sales forecasts with historical shipment trends.

***IMS Master Scheduler (1995-1999)***

Scheduled over \$35 million dollars of deliverables annually. Accurately created, scheduled, and controlled custom configured system orders.

**COMPANY NAME, INC., City, ST**.....1994-1995  
*Manufacturing and distributing [Omitted] and [Omitted] technology.*

***Scheduler:*** Accurately scheduling, entering orders, allocating inventory, billings, shop floor control, inventory accuracy, and procedure writing.

**COMPANY, INC. City, ST**.....1988-1994  
*A subsidiary of UPS manufacturing, building Advanced Navigation & Communication Solution as well as development of mobile RF data communications systems.*

***Master Scheduler (1992-1994) • Scheduler / Buyer (1990-1992) • Shop Floor Controller (1989-1990) Inventory Control (1988-1989)***

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**PROFILE & AWARDS**

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While at [Company Name], helped company continue achieving **#1 Ranking in Customer Satisfaction**, awarded by VLSI Research, Inc., annually, 1995 to 2003

**Higher Education Courses focusing in Accounting and Project Management**

San Jose City College, San Jose, California • California State University, Santa Cruz, California

Additional classes focusing on report writers, Crystal Reports, and Discoverer.

**O AUG Conference** on Oracle Iii, Oracle Applications Users Group, Honolulu, Hawaii, 1998

**APICS** certification courses, San Jose, CA